

**Surrey County Council
Environment and Transport Select Committee Work Programme**

ITEM 6b

10 November 2011

	Item	Description	Accountable Officer	Contact Officer/Member	Method of Handling
1.	Report of the reconvened On Street Parking Task Group	To consider a report detailing the recommendations made by the reconvened On Street Parking Task Group.	David Curl	Ben Craddock	Report to Committee
2.	Surrey Highways – Design Services Review	To consider a report regarding the Council's arrangements for providing engineering designs for highways improvement schemes.	Jason Russell	Jason Russell	Report to Committee
3.	Business Planning Workshop	To hold a workshop session after the close of the meeting in order to consider the business planning and budgetary arrangements for the Environment and Infrastructure Directorate.	Trevor Pugh	Jan Haunton, Peter Wylde, Ben Craddock	Private Workshop Session

12 January 2012

	Item	Description	Accountable Officer	Contact Officer/Member	Method of Handling
1.	Community Recycling Centres (CRCs)	To receive a 6-month update on the progress of CRC's following the recommendations of the Committee in June 2011.	Ian Boast, Trevor Pugh	Richard Parkinson / Lee Danson	Report to Committee
2.	Performance of newly appointed Highways Maintenance Contractors May Gurney / Wilson's	To consider a performance report on the new Highways Contractors to include details of any complaints received.	Jenny Isaac	Jenny Isaac	Report to Committee

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3.	Flood Risk Management Strategy	To consider the Flood Risk Management Strategy and issues raised at a recent Member Flooding Seminar, and flood preparedness more generally.	Lee McQuade	Lee McQuade	Report to Committee
4.	Surrey Wildlife Trust	To consider an update on the implementation of the Asset Management Plan, and also plans to change the role and composition of the Partnership Committee, following the meeting of the select committee held on the 15 th September 2011.	Lisa Creaye-Griffin	Lisa Creaye-Griffin	Report to Committee

1st March 2012

	Item	Description	Accountable Officer	Contact Officer/Member	Method of Handling
1.	Waste/Surrey Waste Partnership	To consider how waste and recycling is handled in Surrey and the role of the Surrey Waste Partnership	Lee Danson	Ben Craddock / Lee Danson	Presentations and submissions from partner organisations

Unscheduled Items

	Item	Description	Accountable Officer	Contact Officer/Member	Method of Handling
1.	Integrated Demand Management	To consider integration of traffic management with the Highways Agency	Iain Reeve		Report to Committee

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Task Groups

Name	Membership	Terms of Reference	Agreed Reporting Dates	Agreed Meeting Dates
S106/CIL Task Group (E&ESC)	Mark Brett-Warburton (Chairman) Chris Norman John Furey	To ensure that the County Council is able to effectively monitor, manage and spend the monies it has secured both through the Section 106 Agreement process and through the Community Infrastructure Levy in the future. This task group is now in its second phase and is now focusing upon CIL.	To be confirmed.	First meeting to take place in November 2011 prior to the all Member Seminar of the 28 th November.
Passenger Transport Task Group (TSC)	Pat Frost (Chairman) David Goodwin Frances King	To oversee the consultation process and consider recommendations to Cabinet.	To be confirmed	To be confirmed.
Surrey Local Transport Plan 3 Task Group (TSC)	John Furey (Chairman) David Goodwin Simon Gimson	To consider the policies for inclusion in the Surrey Transport Plan prior to submission to the Cabinet.	The task group is ongoing over the course of the formation of the Transport Plan and will report back to Scrutiny as and when the need arises.	1 st November 2011 23 rd November 2011
Prioritisation of Highways and Highways Structures Maintenance	Steve Renshaw (Chairman) Pat Frost Mr David Goodwin	To approve the adoption of a methodology for the prioritisation for capital works associated with the management of highways and highways structures.	To be confirmed.	To be confirmed.
Improving the Quality and Coordination of the work of Utilities Companies	Pat Frost (Chairman) Mike Bennison Stephen Cooksey	The standard of work of utilities companies, and the disruption caused by uncoordinated road works is a major problem nationally. Hence, the intended outcome of the review is to improve the quality of work being done on Surrey's roads and reduce congestion faced by Surrey's residents.	To be confirmed.	On hold.

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